

Regular Board Meeting

SCHOOL BOARD MEETING

EASTERN HANCOCK ADMINISTRATION BUILDING - 10370 E. 250 N., Charlottesville, IN 46117

(317-936-5444)

Monday, April 15, 2019

7:00pm - 9:00pm

1 Public Notice

This meeting is a meeting of the School Board held in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. The Board will permit fair and orderly public expression as indicated by the Agenda Item Public Comment. Procedures to govern such participation are available upon request. The Board's meeting site is fully accessible to all persons. Any person requiring further accommodation should contact the Superintendent with the School Corporation's Administrative Office at 317-936-5444.

2 Call To Order

Minutes:

Mr. Scott Petry, Board President, called the meeting to order at 7:00pm.

Present: Scott Johnson, Tammy Settergren, Tammy Stunda, James R. Jackson, Jr., Scott Petry

3 Pledge of Allegiance

4 Success Stories

Minutes:

-Mrs. Amanda Pyle, ES Principal, shared with the Board a list of several service projects that the Elementary School has participated in this year, including raising support for the Imagination Library, the Benevolence Fund, the Food Pantry, St. Jude and many others. These provide opportunities for our students to give back to the community. This year alone they raised over \$16,541 for outside organizations. Three young ladies, Madison Hardy, Bellah Suhre and Charlee Fletcher, shared some of the things they learned by participating in these service projects. Madison & Bella were the top two fundraisers for the St. Jude Math-A-Thon, and Charlee was the top fundraiser for Jumprope for the Heart.

-Mr. Dave Pfaff, MS/HS Principal, described the program "Jobs for America's Graduates" (JAG) that began at EH several years ago. This program works with students who may have high barriers to graduation and helps them develop a plan to get to graduation as well as what to do afterwards. It also follows the students a year after graduation. JAG began in the state of Indiana in 2006, at which time EH was 1 of only 3 schools with a JAG program. Currently, there are 135 Indiana JAG programs as well as 1250 nationwide in 34 states. Mr. Pfaff then introduced Mr. Greg Judy, our current JAG teacher. Mr. Judy explained JAG as a "workforce pipeline program" with a goal for each student to have a plan for after graduation. Mr. Judy personally meets and selects each student for the program, of which there are currently 45 students participating. JAG participates in many competitions each year in the areas relating to career preparedness. This year had many successes, including junior Macie Linton being selected to compete at the national conference in Washington DC. We also had 5 regional finalists this year, with 4 advancing to state. One last notable achievement that Mr. Judy shared is that of the 2018 JAG graduates, 90% are currently employed or in full-time post-secondary education, which is 10% above the JAG national standard.

5 Public Comment

Minutes:

None

6 Consent Agenda

6.1 Minutes of March 11, 2019

6.2 Executive Memorandum of March 11, 2019 (2:30pm)

6.3 Executive Memorandum of March 11, 2019 (8:30pm)

6.4 Minutes of March 19, 2019

6.5 Donations

Minutes:

Total: \$50

6.6 Transfer Students

Minutes:

No new for April

6.7 Field Trips

Minutes:

-Out of State & Overnight - FFA - Iowa State University - August 24-27, 2019

6.8 ECA

Minutes:

-HS Cheer Coach - Jade Galyan; Volunteer cheer coaches - Andrea Terheide, Cole Cochard, Bailey Castillion, Angeline Blocher, Megan Engleking; MS Baseball - Chet Patrick; MS Golf - Courtney Graham

-Varsity Coaches **to be Voted on in May**: Boys Basketball - Aaron Spaulding; Girls Basketball - Shari Doud; Wrestling - Keith Oliver

6.9 Certified Staff

Minutes:

- Resignation - Shannon Scott - ES Special Ed Teacher - Effective May 24, 2019
- Retirement - Jill Wales - 5th Grade Teacher - Effective May 24, 2019
- Retirement - Mark Vail - ES Gym Teacher - Effective May 24, 2019

6.10 Support Staff

Minutes:

- Maternity Leave Request - Emily Vonderschmitt- OTR - Effective Aug. 5 – Oct. 25, 2019
- New Hire - Colleen Myers - Cafe - Effective April 11, 2019
- Resignation - Katelynn Kemerly - ES Cafe - Effective March 22, 2019
- Retirement - Patty Swift - School Psychologist - Effective June 1, 2019

6.11 Claims

Minutes:

Prewritten: \$120,511.60
Regular: \$175,046.07
Payroll: \$648,330.77
TOTAL: \$943,888.44

Mr. Jackson moved and Mr. Johnson seconded a motion to approve the Consent Agenda Items as presented (with head Varsity coaching positions to be voted on in May.) Motion carried 5-0.

7 Building Secretary Performance Appraisal Form 2019

Minutes:

- Evaluation tool for annual review of building level secretaries.

Mr. Johnson moved and Mr. Jackson seconded a motion to approve the Building Secretary Performance Appraisal Form as presented. Motion carried 5-0.

8 2019-20 Student Capacity Caps

Minutes:

- Mrs. Pyle and Mr. Pfaff presented the proposed student capacities for the 2019-20 school year.

-KG - 92, 1st - 92, 2nd - 92, 3rd - 96, 4th - 100, 5th - 75, 6th - 105, 7th - 100, 8th - 110, 9th - 105, 10th - 110, 11th - 100, 12th - 117

Mr. Johnson moved and Mrs. Settergren seconded a motion to approve the 2019-20 Student Capacities as presented. Motion carried 5-0.

9 Changes to Athletic Department Positions

Minutes:

- Due to the evolvement of Cory Rainbolt's position, she will be moved to the secretarial pay scale and her pay

will reflect her years of service.

-Due to the growth of the athletic program to include many more Saturday events, Aaron Spaulding's contract will be increased from 210 to 220 days, with a current compensation rate to reflect those days.

Mr. Johnson moved and Mrs. Stunda seconded a motion to approve the suggested changes to Cory Rainbolt's position and Aaron Spaulding's contract as presented. Motion carried 5-0.

10 MS Coach New Policy Request

Minutes:

-Mr. Pfaff proposed a standard operating procedure for training middle school athletics coaches beginning the 2019-20 school year. Once approved, this procedure will be written into the standard NEOLA policy format to be approved in May.

Mr. Jackson moved and Mrs. Settergren seconded a motion to approve the MS Coach New Policy request as presented and have it converted into a NEOLA policy for later approval. Motion carried 5-0.

11 NEOLA Policies 1520.08, 3120.08, 4120.08, 5340.01, 8455

Minutes:

-After discussion regarding policy #5340.01 "Student Concussions and Sudden Cardiac Arrest," Mr. Jackson moved and Mrs. Settergren seconded a motion to table approving these policies until adjustments are made to the discussed policy. Motion carried 5-0.

12 Director of Special Education New Hire - Kelly McKeeman

Minutes:

-Dr. Vicki McGuire, Superintendent, recommended hiring Mrs. Kelly McKeeman as the Director of Special Education, beginning July 1, 2019. This will include an evaluation and potential salary increase at the end of two years and/or once she has obtained her Director of Special Education license as stated in the letter of recommendation from Dr. McGuire. The position will now be a full-time administrator position, therefore the Administrator Benefits sheet was updated to reflect benefits for a 205-day contract.

Mr. Jackson moved and Mr. Johnson seconded a motion to approve the hire of Kelly McKeeman as the Director of Special Education beginning the 2019-20 school year, as well as the adjustment of the Administrator Benefits to reflect her number of contract days. Motion carried 5-0.

13 Request for Bus Bids

Minutes:

-A request was made to advertise for bus bids to purchase 2 yellow buses with stop arms.

Mr. Jackson moved and Mrs. Settergren seconded a motion to approve the request to advertise for bus bids. Motion carried 5-0.

14 MS Rooftop Unit Replacement

Minutes:

Mr. Johnson moved and Mr. Jackson seconded a motion to approve Quality Plumbing & Heating, Inc. for the MS

rooftop unit replacement project at \$114,500.00. Motion carried 5-0.

15 Informational

Minutes:

-Construction Meeting set for Monday, April 22, 2019 at 3pm.

16 Other Items Allowed by the Board

Minutes:

-Mr. Johnson inquired as to the actual location for parent signature forms regarding concussion and cardiac arrest information. Mr. Pfaff informed the Board that these are located in the athletic office for the duration stated in the policy.

-Mr. Johnson also requested that the school consider adding an additional stipend-paid assistant coach position for cheerleading since the cheerleaders now compete in events requiring more tumbling. This way an adult would always be present should the need arise for a coach to leave a location in an emergency.

-Mr. Petry suggested getting more prominent signage for the name of the Ed Knarr Field to increase a sense of pride & community.

17 Around the Table for Positive Comments

Minutes:

-Tammy Settergren thanked Adam Barton, future MS/HS Principal, for taking the time to attend the April Board Meeting as well as the many other meetings that he has already participated in. It is great to see him involved in getting to know the staff and Board at EH so soon.

-Scott Johnson mentioned getting to witness some of the SRO's interact with EH students off-campus and to see how well they have created relationships with students. It confirms that this program is really working here at EH.

18 Adjournment

Minutes:

Mr. Jackson moved and Mrs. Settergren seconded a motion to adjourn. Motion carried 5-0.

Scott Petry, Board President

Scott Johnson, Board Secretary